Little Braxted Parish Council

You are hereby summoned to attend the Meeting of Little Braxted Parish Council to be held at the Braxted Bakery, Witham Road, on Thursday 12th November 2026 at 7p.m.

Gordon Mussett
Parish Clerk
5th November 2026

AGENDA

1. **Apologies for absence**
   To receive apologies for absence

2. **Declarations of Interest**
   For Members to declare any interests in matters on the agenda

3. **To Consider any requests from Members for Dispensations**
   To consider any requests from Members with pecuniary interests for dispensations to enable them to participate on the item in which they have a pecuniary interest

4. **To Agree and Approve the Minutes of the Meeting held 1st October 2026**
   To agree and approve the minutes of the meeting held on 1st October as a true record

5. **To Invite Members of the Public to speak on Matters Regarding and Affecting the Parish**

6. **To Understand and Agree the Extent to Which this Council holds Personal Data - Attached**
   To understand and agree the extent to which this Council holds Personal Data

7. **To Receive an Update and Agree Progress Regarding Funding for the Replacement Direction Signs at Beacon Hill, War Memorial, Braxted Road and Witham Road junctions – Attached**
   To receive an update and agree progress regarding funding for the replacement direction signs at Beacon Hill, War Memorial, Braxted Road and Witham Road junctions

8. **To Receive a Financial Statement as of 31st October 2026 –to follow**
   To receive a financial statement as of 31st October 2026

9. **To Note and Agree the First Stage Parish Plan Report – to follow**
   To note and agree the First Stage Parish Plan Report

10. To Approve the Following Payments

To approve following payments

Doc Ref	Payable To	In Respect of	£	Legal Powers
966	CANCELLED			
967	H Bendall	Litterpicking – October	£81.18	LGA 1972 s144
968	G N Mussett	Clerk's Salary – October	£184.19	LGA 1972 s112(1) & s112(2)
969	Royal British Legion	Remembrance Day Wreath	£31.50	LGA 1972, s.144
970	Maldon District Council	Speedchecks	£121.26	Local Government & Rating Act
971	Amazon	Printer Ink	£74.80	LGA 1972 s112(1) & s112(2)
972	Community Action Suffolk	Website Hosting	£70.00	LGA 1972 s112(1) & s112(2)
973	Community Action Suffolk	Mailbox Hosting	£27.00	LGA 1972 s112(1) & s112(2)
974	Maldon District Council	Road Closure Notice	£224.21	LGA 1972, s.144

11. To Comment on Planning Application No. 26/00690/FUL PP-14998397 for erection of 3 no. dwellinghouses with associated detached garages, retention of the existing dwellinghouse with replacement garage, alterations to existing accesses, associated parking, landscaping and operational development (demolition of existing garage) at land At Lark Rise Green Man Lane

To comment on Planning Application No. 26/00690/FUL PP-14998397 for erection of 3 no. dwellinghouses with associated detached garages, retention of the existing dwellinghouse with replacement garage, alterations to existing accesses, associated parking, landscaping and operational development (demolition of existing garage) at land At Lark Rise Green Man Lane

12. Closure

ITEM 6

To Understand and Agree the Extent to Which this Council holds Personal Data

This item is to inform the Members and public as to the extent of personal data held, how it is used, and how it is protected. Personal data means information in whatever form which might identify a living person.

The only personal data held is that of email addresses, and, solely for Members, their individual home addresses and telephone numbers. Email addresses are automatically captured by the Council's email system and are deemed to have been provided by the sender.

These email addresses are stored securely on the Council's webhost, which is password protected, and accessed via the Council's laptop (again password protected) and the Clerk's mobile phone (also password protected). They are used for return correspondence. There is no data analysis of these emails.

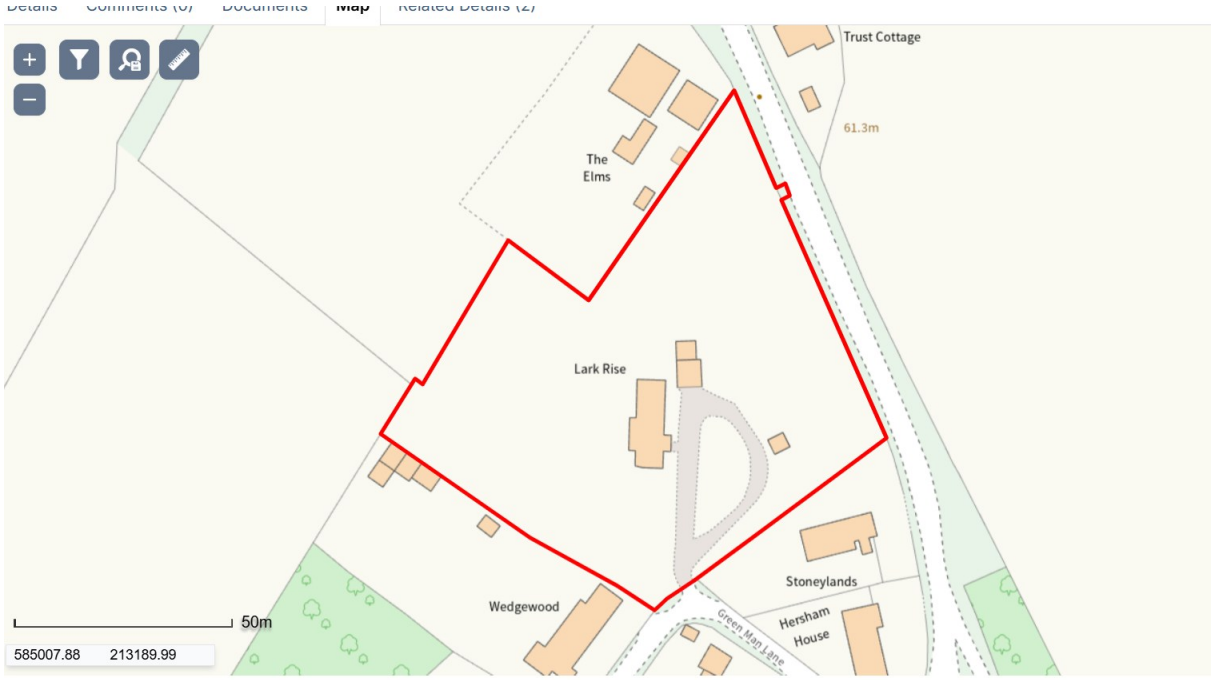
Email addresses from external organisations are shared where that organisation has asked that the email and its contents be shared to a wider audience – e.g. planning application notifications. Such emails are from generic email addresses and thus not personal data.

Emails from individuals who can be identified will not be forwarded on unless that individual has asked, or given permission (e.g. please can you send this to all Councillors).

This item is for information only.

ITEM 11

13. To Comment on Planning Application No. 26/00690/FUL PP-14998397 for erection of 3 no. dwellinghouses with associated detached garages, retention of the existing dwellinghouse with replacement garage, alterations to existing accesses, associated parking, landscaping and operational development (demolition of existing garage) at land At Lark Rise Green Man Lane



5.1 PROPOSED SITE PLAN

The proposed site plan (right) has been developed to preserve the existing dwelling and retain as much of the existing landscaping as possible.

The dwellings are set back as per the existing property. Additional landscaping will enhance the area and ensure that the views of the site from the roadside are predominantly soft landscaping and screening keeping any visual impact a minimum.



Figure 6: Proposed Site Plan (NTS)

2 x 4 bedroom and 1 x 5 bedroom properties