Little Braxted Parish Council

Minutes of the Meeting of Little Braxted Parish Council held at the Braxted Bakery on Thursday 1st October 2026 at 7.00pm.

Present: Councillors: Barke, Howard and Morgan
Also Present: One member of the public

1. **Apologies for absence**
   Apologies for absence had been received from Councillor Yeates.

2. **Declarations of Interest**
   No Members declared any interests in matters on the agenda.

3. **To Consider any requests from Members for Dispensations**
   There were no requests from Members with pecuniary interests for dispensations to enable them to participate on the item in which they have a pecuniary interest.

4. **To Invite Members of the Public to speak on Matters Regarding and Affecting the Parish**
   A member of the public congratulated the Council on resolving the issues regarding the Remembrance Day Service.

5. **To Note the Attendance for the Parish Plan Initial Consultation Event**
   The Council noted the recent Parish Plan Initial Consultation Event. Although only a small proportion of the residents attended there were some common issues being raised, both as issues needing resolution, and as future opportunities. The next step was the production of a questionnaire for completion by residents.

6. **To Confirm the Arrangements for the Remembrance Day Service, Participation, and Funding**
   The Council noted that both Wickham Bishops and Great Braxted Parish Councils had agreed the arrangements for the Remembrance Day Service, participation, and funding.

7. **To Agree to Seek Funding for the Replacement Direction Signs at Beacon Hill, War Memorial, Braxted Road and Witham Road junctions**
   The Clerk reported that he had obtained quotations for the replacement of four damaged or missing direction signs, to be constructed of aluminium alloy on similar posts. Before the Council agreed to seek funding for the replacement direction signs at Beacon Hill, War Memorial, Braxted Road and Witham Road junctions it was necessary to resolved the following issues imposed by Essex Highways:-

a) Wickham Bishops Parish Council to apply to replace the War Memorial sign
b) Great Totham Parish Council to apply to replace the Beacon Hill sign
c) Maldon District Council to sign off all four licence applications
d) Essex Highways to quote for the installation of the signage

The Clerk reported that Maldon District Council were reviewing the need for planning application for all four sites. The Clerk further advised that he was trying to negotiate the donation of the signage to Essex Highways thus removing the need for steps (a) to (d) and the need for planning approval.

8. **To Note and Approve the Annual Pay Award Backdated to 1st April 2026**
The Council noted and approved the Annual Pay Award Backdated to 1st April 2026.

9. **To Receive a Financial Statement as of 31st July 2026**
The Council received a financial statement as of 31st July 2026 including detailed income and expenditure, budget comparisons and a bank reconciliation supported by a bank statement, showing total funds as £9,551.24.

10. **To Approve the Following Payments**
The Council approved the following payments

Doc Ref	Payable To	In Respect of	£	Legal Powers
1011	H Bendall	Litterpicking – July	£78.76	LGA 1972 s144
1012	G N Mussett	Clerk's Salary – July	£175.47	LGA 1972 s112(1) & s112(2)
1013	Maldon District Council	Speedchecks	£121.26	LG and Rating Act 1997 s.10
1014	H Bendall	Litterpicking – August	£98.15	LGA 1972 s144
959	G N Mussett	Clerk's Salary – August	£175.47	LGA 1972 s112(1) & s112(2)
960	Elan City	Extended Warranty on VAS Signs	£477.60	LG and Rating Act 1997 s.10
961	Rural Community Council of Essex	Parish Plan Part Payment	£870.00	LGA 1972 s143
962	H Bendall	Litterpicking – September	£95.49	LGA 1972 s144
963	G N Mussett	Clerk's Salary – September	£227.99	LGA 1972 s112(1) & s112(2)
964	HMRC	Tax/NI Qtr 2	£210.00	LGA 1972 s112(1) & s112(2)
965	Great Braxted Parish Council	Hire of Pavilion for Green Space Games	£120.00	LGA 1972 s145

11. **To Note the Decision of Maldon District Council in Respect of Planning Application FULM/MAL/25/00421 for an S73A application for a change of use to create 12 additional Gypsy Traveller pitches including erection of a**

shared day room, formation of hardstanding and erection of outbuildings and provision of storage container at Rosedale, Lea Lane, Great Braxted
The Council noted the decision of Maldon District Council in respect of Planning Application FULM/MAL/25/00421 for an S73A application for a change of use to create 12 additional Gypsy Traveller pitches including erection of a shared day room, formation of hardstanding and erection of outbuildings and provision of storage container at Rosedale, Lea Lane, Great Braxted

12. Clerks Report
The Clerk reported that a resident had asked for additional posts to be erected on the Village Green to prevent vehicle parking. The Council considered that this was an isolated incident and that no further posts were required at this time.

13. Closure
The meeting was closed at 7.35pm.