

**Minutes of the Meeting of Little Braxted Parish Council held at the
Braxted Bakery, Witham Road on Tuesday 24th January 2023 at 7.00pm.**

Present: Councillors: French, Speakman and Yeates

1. Apologies for absence

Apologies for absence had been received from Councillor Barke and District Councillor Morgan.

2. Declarations of Interest

No Members declared any interest in items on the agenda.

3. To Consider any requests from Members for Dispensations

There were no requests from Members for dispensations.

4. To Agree and Approve the Minutes of the Meeting held 15th November 2022

The Council agreed and approved the signing of the minutes of the meeting held on 15th November 2022.

5. To Invite Members of the Public to speak on Matters Regarding and Affecting the Parish

There were no members of the public present.

6. To receive a financial statement as of 30th November 2022

The Council received a financial statement as of 30th November 2022 including detailed income and expenditure, budget comparisons and a bank reconciliation supported by a bank statement, showing total funds as £5,005.30.

7. To Consider Whether to Commemorate the King's Coronation by Distributing Coronation Mugs to All Children in the Parish

The Council agreed to commemorate the King's Coronation by distributing Coronation mugs to all children up to and including year 11 education in the Parish and to work with Great Braxted Parish Council on this matter.

8. To Consider the Draft Budget for 2023/24 and Agree the Precept Demand

The Council agreed the budget for 2023/24 and agree the precept demand of £4,775, representing a Band D equivalent Council Tax demand of £58.30.

9. To Receive A Verbal Report on the Initial Meeting of the A12 Enquiry

The Clerk reported on the initial public hearing of the Planning Inspectorate on the A12 widening scheme. The Clerk reported that subsequently he had exchanged correspondence with Maldon District Council who were concerned regarding hgv's trying to cross the weight-restricted bridge in Witham Road, either during the construction phase or subsequently. Maldon District Council were raising this as a potential issue in their submission to the enquiry. It was agreed that the Clerk would

circulate a draft submission to Councillors for agreement prior to submitting it to the enquiry as this Council's comments.

10. To Approve the following payments made between meetings

The Council noted and approved following payments made between meetings:-

Document Reference	Payable To	In Respect of	£
776	Goodlife Countryside Services	Gardening – Village Green	£430.00
777	Goodlife Countryside Services	Gardening – War Memorial	£360.00
778	Maldon District Council	Road Closure Notice for Remembrance Day	£178.40
779	H Bendall	Litterpicking – December	£61.22

11. To Approve the Following Payments

The Council approved following payments

Document Reference	Payable To	In Respect of	£
780	G N Mussett	Clerk's Salary - December	£146.12
781	HM Customs & Excise	Tax/NI	£176.60
782	H Bendall	Litterpicking – January	£48.93
783	G N Mussett	Clerk's Salary – January	£146.12
784	Great Braxted Parish Council	Replacement for missing cheque no. 749	£100.00
785	The Braxted Bakery	Installation and hosting of defibrillator	£300.00

12. Clerks Report – for Information

There were no further matters to report.

13. Closure

The meeting was closed at 7.30pm.

ITEM 8**Draft Budget for 2023/24 and the Precept**

Item	2016/17	2017/18	Budget 2018/19	Budget 2019/20	Budget 2020/21	Budget 2021/22	Budget 2022.23	Draft Budget 2023/24
Clerk's Salary	£ 1,809.00	£ 1,900.00	£ 1,849.65	£ 1,900.00	£ 2,000.00	£ 2,288.00	£ 2,350.00	£ 2,350.00
Subscriptions	£ 60.00	£ 65.00	£ 62.71	£ 65.00	£ 68.00	£ 70.00	£ 75.00	£ 75.00
Audit Fees	£ 88.00	£ 85.00	£ 98.00	£ 105.00	£ 435.00	£ 110.00	£ 125.00	£ 180.00
Insurance	£ 340.00	£ 340.00	£ 303.38	£ 350.00	£ 325.00	£ 317.00	£ 325.00	£ 375.00
Election Fees	£ 15.00	£ 15.00		£ 90.00	£ 15.00	£ 75.00	£ 15.00	£ 90.00
War Memorial	£ 250.00	£ 356.00	£ 350.00	£ 375.00	£ 375.00	£ 400.00	£ 600.00	£ 425.00
PCSO								
Information Commissioner	£ 35.00	£ 35.00	£ 40.00	£ 55.00	£ 40.00	£ 40.00	£ 40.00	£ 40.00
Data Protection Officer				£ -	£ -			
Remembrance Day Wreath	£ 40.00			£ 40.00	£ 25.00	£ 30.00	£ 30.00	£ 30.00
Hall Hire	£ 300.00	£ 300.00	£ 250.00	£ 360.00	£ 360.00	£ 360.00	£ 150.00	£ 150.00
Grass Cutting	£ 360.00	£ 380.00	£ 380.00	£ 400.00	£ 400.00	£ 400.00	£ 410.00	£ 450.00
Remembrance Day Parade	£ 160.00	£ 220.00	£ 164.17	£ 160.00	£ 50.00	£ 70.00	£ 100.00	£ 100.00
Litterpicking	£ 516.00	£ 200.00	£ 697.46	£ 800.00	£ 800.00	£ 800.00	£ 800.00	£ 820.00
Parish Plan	£ 1,115.00							
Jubilee Celebrations	£ 600.00						£ 2,500.00	£ 250.00
Transparency Fund	£ 407.00							
Defibrillator	£ 1,406.00							
Speed Checks							£ 200.00	£ 250.00
Other	£ 87.00		£ 483.33	£ 200.00	£ 200.00	£ 500.00	£ 400.00	£ 400.00
Website					£ 120.00	£ 50.00	£ 50.00	£ 55.00
GDPR			£ 100.00					
Neighbourhood Watch Meetings			£ 284.69					
McAfee Subscription					£ 80.00	£ 80.00	£ 80.00	£ 85.00
Precept	-£ 3,100.00	-£ 3,125.00	-£ 3,274.00	-£ 3,600.00	-£ 3,950.00	-£ 4,400.00	-£ 4,500.00	-£ 4,775.00

VAT Refund	-£ 55.00	-£ 100.00	-£ 80.00	-£ 180.00	-£ 255.00	-£ 90.00	-£ 120.00	-£ 120.00
Halifax Interest	£ -							
Gift - S Pulford	£ -							
Litterpicking	-£ 780.00	-£ 200.00	-£ 800.00	-£ 800.00	-£ 800.00	-£ 800.00	-£ 800.00	-£ 820.00
Village Fete	-£ 600.00						-£ 2,500.00	
Parish Plan	-£ 1,500.00							
War Memorial Recharge		-£ 331.00	-£ 350.00	-£ 331.00	-£ 400.00	-£ 400.00	-£ 400.00	-£ 410.00
Transparency Fund								
Defibrillator Grant	-£ 2,000.00							
Prize								
Totals	- 447.00	140.00	559.39	- 11.00	- 112.00	- 100.00	- 70.00	0
Figures are NET of VAT which is reclaimable								
Bank Account Balances at end of year	£ 2,668.00	£ 5,390.00	£27,639	£2,577	£5,349	£10,155	Est £4,500	
	Included £1,418 of earmarked funds	Includes £3,752 of earmarked funds	Includes £26,318 of earmarked funds	Includes £1332 of earmarked funds	Includes £3,100 of earmarked funds	Includes £7,193 of earmarked funds	Includes £1,741 of earmarked funds	
Reserves Net of Earmarked Funds	£ 1,250.00	£ 1,638.00	£ 1,318.00	£ 1,245.00	£2,249	£2,962	Est £2,759	
Band D Equivalent	83.4	84.1	84	84.8	84.8	85.5	82.2	81.9
Band D Council Tax	£ 37.17	£ 37.16	£ 38.98	£ 42.45	£ 46.58	£ 51.46	£ 54.74	£ 58.30
			4.89%	8.92%	9.7%	10.5%	6.4%	6.5%