



Little Braxted Parish Council

Minutes of the Meeting of Little Braxted Parish Council held on-line on Thursday 29th April 2021 at 6.30pm.

Present: Councillors: Barke, French, Jepson (item 6 onwards) and Speakman
Also present: Two members of the public

1. Apologies for absence

There were no apologies for absence.

2. Declarations of Interest

No Members declared any interests in matters on the agenda.

3. To Consider any requests from Members for Dispensations

There were no requests from Members with pecuniary interests for dispensations to enable them to participate on the item in which they have a pecuniary interest.

4. To Agree and Approve the Minutes of the Meeting held 20th January 2021

The Council agreed and approved the signing of the minutes of the meeting held on 20th January 2021 as a true record.

5. To Co-opt Two Councillors to Fill The Vacancies

The Council agreed to co-opt Nick Jepson (who then duly signed his declaration of acceptance of office) and Louise Yeates to fill the two vacancies.

6. To Invite Members of the Public to speak on Matters Regarding and Affecting the Parish

No members of the public wished to speak.

7. To receive a financial statement as of 31st March 2021

The Council received and approved a financial statement as of 31st March 2021 including detailed income and expenditure, budget comparisons and a bank reconciliation supported by a bank statement, showing total funds as £5,368.89.

8. To Approve the following payments:-

The Council approve the following payments which had been signed between meetings:-

Document Reference	Payable To	In Respect of	£
633	G N Mussett	Clerk's Salary	£73.16
634	CANCELLED		
635	H Bendall	Litterpicking	£54.04
636	G N Mussett	Clerk's Salary	£96.33
637	H Bendall	Litterpicking	£43.35
638	Information Commissioner	Registration Fee	£40.00
639	G N Mussett	Clerk's Salary	£96.33
640	H Bendall	Litterpicking	£43.35
641	HMRC	Tax/NI	£226.00

9. To Receive and Action as Appropriate the Internal Audit Report for the Year Ended 31st March 2021

The Council received the internal audit report for the year ended 31st March 2021 and noted that the one matter raised, the absence of a Privacy Notice on the website, had since been addressed.

10. To Agree the Governance Statements Within the Annual Governance and Accountability Return

The Clerk read out, and the Council agreed to answer "Yes" to all the Governance Statements within the Annual Governance and Accountability Return.

11. To Agree the Financial Statements Within the Annual Governance and Accountability Return

The Council agreed the Financial Statements within the Annual Governance and Accountability Return, which had also been agreed by the Internal Auditor.

12. To Declare the Authority as Exempt from a Limited Assurance Review Audit

The Council agreed to declare the authority as exempt from a limited assurance review audit as its turnover in 2020/2021 was less than £25,000.

13. To Discuss Planning Issues

The Council discussed current planning issues and noted that a formal complaint had been sent to Maldon District Council regarding their failure to comply with both policy and procedure. It was agreed to continue to ensure that Maldon District Council carried out their statutory duty.

14. Clerks Report

a. An update on the A12 widening

The Clerk reported that Essex County Council had now admitted that the suggestion of closing Little Braxted Lane to through traffic had originated from their officers. Highways England had confirmed that they had taken on board this Council's comments and that, in their forthcoming public consultation, there would be no suggestion of closing the Lane to through traffic.

b. An update on the A120 to A12 scheme

Although still to be officially confirmed it was highly likely that the new A120 link road would join the A12 somewhere near the current Kelvedon south junction.

c. Meetings between 7th May and 21st June 2021

The Clerk reported that the ability to hold virtual meetings would end on 7th May, so that there would be no meetings until 21st June when, covid permitting, it would be possible to hold meetings in public regardless of numbers attending.

15. Closure

The meeting was closed at 6.55pm