



Little Braxted Parish Council

You are hereby summoned to attend the Meeting of Little Braxted Parish Council to be held at the Braxted Bakery on Wednesday 5th January 2022 at 7.00 p.m.

Gordon Mussett
Parish Clerk
28th December 2021

AGENDA

- 1. Apologies for absence**
To receive apologies for absence
- 2. Declarations of Interest**
For Members to declare any interests in matters on the agenda
- 3. To Consider any requests from Members for Dispensations**
To consider any requests from Members with pecuniary interests for dispensations to enable them to participate on the item in which they have a pecuniary interest
- 4. To Agree and Approve the Minutes of the Meeting held 29th November 2021**
To agree and approve the minutes of the meeting held on 29th November 2021 as a true record
- 5. To Invite Members of the Public to speak on Matters Regarding and Affecting the Parish**
- 6. To Respond to Consultation on Essex Libraries - attached**
To respond to consultation on Essex Libraries
- 7. To Comment on Planning Application Application No: ESS/98/21/BTE for continuation of mineral extraction without compliance with: Conditions 4 (Approved Details); 11 (Plant Site Layout) and 55 (Restoration and Landscaping) and the Ecological Management Plan under the attendant Section 106 Agreement of Planning permission ESS/40/18/BTE that itself was a Variation of Condition permission that enabled increases in both annual throughput and HGV activity to now allow for re-phasing of the working and restoration; changes to the approved restoration concepts and management plans; and the establishment of an inert materials recycling facility, in advance of the A12 road widening infrastructural project at land at Colemans Farm Quarry**

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8. To Approve the following payments:-

To approve the following payments to be signed at the meeting:-

Document Reference	Payable To	In Respect of	£
675	H Bendall	Litterpicking – December	£53.95
676	G N Mussett	Clerk's Salary – December	£96.33
677	HMRC	Tax/NI Quarter 3	£194.00

9. To Agree a Draft Budget for 2022/2023 and Set the Precept – Attached

To agree a draft budget and set the precept for 2022/2023

10. Clerk's Report

11. Closure

ITEM 6

To Respond to Consultation on Essex Libraries

The draft *Everyone's Library Service 2022-2026 Plan* details how the County Council intends to transform the Library offer over the next four years into a modern, vibrant and sustainable service that everyone can access and benefit from.

You can read the full plan [here](#).

Whilst not (currently) featuring any changes to the number, location, and opening times of libraries the consultation document does contain the following wording:-

“Our four main libraries are Chelmsford, Harlow, Basildon, and Colchester and these will continue to be our flagship libraries. We will develop a plan to focus on these and the other libraries across the county to ensure that as many communities as possible benefit from improvements to the libraries local to them. We will consider whether our libraries are in the right locations for our residents today and in the future. ”

Members may wish to comment on the plan.

ITEM 9

Proposed Draft Budget 2022/2023

The proposed draft budget is shown below:-

Item	2016/17	2017/18	Budget 2018/19	Budget 2019/20	Budget 2020/21	Budget 2021/22	Draft Budget 2022.23
Clerk's Salary	£ 1,809.00	£ 1,900.00	£ 1,849.65	£ 1,900.00	£ 2,000.00	£ 2,288.00	£ 2,350.00
Subscriptions	£ 60.00	£ 65.00	£ 62.71	£ 65.00	£ 68.00	£ 70.00	£ 75.00
Audit Fees	£ 88.00	£ 85.00	£ 98.00	£ 105.00	£ 435.00	£ 110.00	£ 125.00
Insurance	£ 340.00	£ 340.00	£ 303.38	£ 350.00	£ 325.00	£ 317.00	£ 325.00
Election Fees	£ 15.00	£ 15.00		£ 90.00	£ 15.00	£ 75.00	£ 15.00
War Memorial	£ 250.00	£ 356.00	£ 350.00	£ 375.00	£ 375.00	£ 400.00	£ 600.00
PCSO							
Information Commissioner	£ 35.00	£ 35.00	£ 40.00	£ 55.00	£ 40.00	£ 40.00	£ 40.00
Data Protection Officer				£ -	£ -		
Remembrance Day Wreath	£ 40.00			£ 40.00	£ 25.00	£ 30.00	£ 30.00
Hall Hire	£ 300.00	£ 300.00	£ 250.00	£ 360.00	£ 360.00	£ 360.00	£ 150.00
Grass Cutting	£ 360.00	£ 380.00	£ 380.00	£ 400.00	£ 400.00	£ 400.00	£ 410.00
Remembrance Day Parade	£ 160.00	£ 220.00	£ 164.17	£ 160.00	£ 50.00	£ 70.00	£ 100.00
Litterpicking	£ 516.00	£ 200.00	£ 697.46	£ 800.00	£ 800.00	£ 800.00	£ 800.00
Parish Plan	£ 1,115.00						
Fete	£ 600.00						£ 2,500.00
Transparency Fund	£ 407.00						
Defibrillator	£ 1,406.00						
Speed Checks							£ 200.00
Other	£ 87.00		£ 483.33	£ 200.00	£ 200.00	£ 500.00	£ 400.00
Website					£ 120.00	£ 50.00	£ 50.00
GDPR			£ 100.00				
Neighbourhood Watch Meetings			£ 284.69				
McAfee Subscription					£ 80.00	£ 80.00	£ 80.00
Precept	-£ 3,100.00	-£ 3,125.00	-£ 3,274.00	-£ 3,600.00	-£ 3,950.00	-£ 4,400.00	-£ 4,500.00
VAT Refund	-£ 55.00	-£ 100.00	-£ 80.00	-£ 180.00	-£ 255.00	-£ 90.00	-£ 120.00
Halifax Interest	£ -						
Gift - S Pulford	£ -						
Litterpicking	-£ 780.00	-£ 200.00	-£ 800.00	-£ 800.00	-£ 800.00	-£ 800.00	-£ 800.00
Village Fete	-£ 600.00						-£ 2,500.00
Parish Plan	-£ 1,500.00						
War Memorial Recharge		-£ 331.00	-£ 350.00	-£ 331.00	-£ 400.00	-£ 400.00	-£ 400.00
Transparency Fund							
Defibrillator Grant	-£ 2,000.00						
Prize							
Totals	- 447.00	140.00	559.39	- 11.00	- 112.00	- 100.00	- 70.00

There has been a 2.5% reduction in the number of Band D equivalent properties, so the net impact of the draft budget and the reduction in the Tax Base is as shown below:-

Item	2016/17	2017/18	Budget 2018/19	Budget 2019/20	Budget 2020/21	Budget 2021/22	Draft Budget 2022.23
Band D Equivalent	83.4	84.1	84	84.8	84.8	85.5	82.2
Band D Council Tax	£ 37.17	£ 37.16	£ 38.98	£ 42.45	£ 46.58	£ 51.46	£ 54.74
			4.89%	8.92%	9.7%	10.5%	6.4%

Points to note from the draft budget:-

- a) The 2021 National Salary Agreement currently remains unsettled. However the provision in the current budget should suffice for this increase which is expected to be around 3%, with a further 5% in 2022/23.
- b) The lettering on the War Memorial needs repainting ahead of the 2022 Remembrance Day Service
- c) Provision is made for a fully-funded fete on Friday 3rd June 2022 for the Queen's Platinum Jubilee Celebrations. Two children's fairground rides have been booked and I am waiting to hear back from a Hog Roast.
- d) The cost of hall hire is based on a small number of meetings.