



Little Braxted Parish Council

Minutes of the Meeting of Little Braxted Parish Council held at the Braxted Bakery on Tuesday 4th June 2024 at 7.00pm.

Present: Councillors: Barke, Howard, Jepson and Yeates

1. Apologies for absence

Apologies for absence had been received from Councillor French and District Councillor Morgan.

2. Declarations of Interest

No Members declared any interests in matters on the agenda.

3. To Consider any requests from Members for Dispensations

There were no requests from Members with pecuniary interests for dispensations to enable them to participate on the item in which they have a pecuniary interest.

4. To Agree and Approve the Minutes of the Meeting held 7th May 2024

The Council agreed and approved the signing of the minutes of the meeting held on 7th May 2024 as a true record.

5. To Invite Members of the Public to speak on Matters Regarding and Affecting the Parish

There were no members of the public present.

6. To receive a financial statement as of 31st May 2024

The Clerk advised that the bank statement to 31st May had not been received yet and therefore the financial statement as of 31st May 2024 would be circulated later.

7. To Note the Completion of the Internal Audit

The Council noted the completion of the Internal Audit.

8. To Receive and Consider the Internal Audit Report

The Council received and considered the Internal Audit report and agreed to implement its recommendations by stating the powers used when paying

cheques or starting new projects, and by adopting an updated set of Financial Regulations.

9. To Adopt Revised Financial Regulations

The Council agreed to adopt revised Financial Regulations, tailored to this Council's needs.

10. To Approve the Following Payments

The Council approved following payments

Doc Ref	Payable To	In Respect of	£	Legal Powers
860	H Bendall	Litterpicking	£83.61	LGA 1972, s.144
861	G N Mussett	Clerk's Salary	£161.21	LGA 1972 s112(1) & s112(2)
862	McAfee	Anti-virus software subscription	£109.99	General Data Protection Ruling (EU Regulation 2016/79)

11. Closure

The meeting was closed at 7.12pm.