



Little Braxted Parish Council

Minutes of the Meeting of Little Braxted Parish Council held in The Braxted Bakery, Witham Road, Little Braxted on Tuesday 5th September 2017 at 7.00pm.

Present: Councillors: Bendall, Chapman, Dobie and Speakman
Also Present: District Councillor Bass

1. Apologies for absence

Apologies for absence had been received from Councillor Barke.

2. Declarations of Interest

Councillor Speakman declared a pecuniary interest in item 9(b) as the applicant. Councillor Bendall declared a personal interest in item 13 as the husband of the litterpicker. No other Members declared an interest in matters on the agenda.

3. To Consider any requests from Members for Dispensations

There were no requests from Members with pecuniary interests for dispensations to enable them to participate on the item in which they have a pecuniary or other interest.

4. To Agree and Approve the Minutes of the Meeting held 20th July 2017

The Council agreed and approved the minutes of the meeting held on 20th July 2017 which were signed as a true record.

5. To Invite Members of the Public to speak on Matters Regarding and Affecting the Parish

District Councillor Bass spoke on the proposed route of the three-lane A12 and the need to ensure that links to it from the east were both maintained and improved.

6. To Comment on Tiptree's retail and services offer

The Councillors present did not use the services and retail offer in Tiptree to any great extent, but did not consider parking to be an issue when they did so.

7. To Comment on the Proposed The Essex County Council (New Access Road for the Quarry at Colemans Farm, Rivenhall) (Prohibition of Left Hand Turn) Order 201*

The Council had no comments on the proposed The Essex County Council (New Access Road for the Quarry at Colemans Farm, Rivenhall) (Prohibition of Left Hand Turn) Order 201* other than to note the signage was already in place.

8. To Comment on the Following Planning Applications:-

a) HOUSE/MAL/17/00959 - Two single storey rear extensions and two, 2 storey side extensions (to replace existing side extension) - The Elms Kelvedon Road

The Council had no objection to this application.

Councillor Speakman left the room.

b) FUL/MAL/17/00896 – Change of Use from class B1(a)(offices) to a mixed use comprising office and educational use – Units 11-13, Little Braxted Hall, Witham Road

The Council had no objection to this application.

Councillor Speakman rejoined the meeting.

9. To receive a financial statement as of 31st July 2017

The Council received a detailed financial statement as of 31st July 2017 including income and expenditure to date, a comparison against budget, and a bank reconciliation which showed £4,632.48 as the Council's balances.

10. To Note the Completion of the External Audit

The Council noted the completion of the External Audit and that there were no matters to report from the Auditor.

11. Approve the following payments:-

The Council approved the following payments:-

Document Reference	Payable To	In Respect of	£
509	H Bendall	Litterpicking	£45.60
510	G N Mussett	Clerk	£120.72

The Council noted that cheque 508 was cancelled, having been issued in error.

12. To Note the Implications of the General Data Protection Regulation and Take Appropriate Action

The Council noted the implications of the General Data Protection Regulation and agreed to:-

- a) adopt the draft privacy policy; and
- b) nominate the Clerk as the Data Protection Officer should legislation require such an appointment
- c) the Clerk attending appropriate training offered by the Essex Association of Local Councils

13. To Consider Whether to Terminate the Current Litterpicking Contract

The Council considered the impact of the delay in the grant application being decided and whether to terminate the current litterpicking contract. The Council agreed to continue the contract until 31st December, using money from the Council's reserves, and to review the situation then.

14. Clerks Report

The Clerk reported that he had chased the Rural Community Council of Essex regarding the Housing Needs Survey results but not had a response. It was agreed to try to encourage more residents to join the email circulation list.

15. Closure

The meeting was closed at 7.36 p.m.