



## Little Braxted Parish Council

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### **Minutes of the Meeting of Little Braxted Parish Council held at the Braxted Bakery on Tuesday 5<sup>th</sup> September 2023 at 7.00pm.**

**Present:** Councillors: Barke, French, Speakman and Yeates

**Also present:** District Councillor Morgan

**1. Apologies for absence**

There were no apologies for absence.

**2. To Co-Opt a Councillor**

There were no persons standing for co-option as a Councillor.

**3. Declarations of Interest**

No Members declared any interests in matters on the agenda.

**4. To Consider any requests from Members for Dispensations**

There were no requests from Members with pecuniary interests for dispensations to enable them to participate on the item in which they have a pecuniary interest.

**5. To Agree and Approve the Minutes of the Meeting held 13<sup>th</sup> June 2023**

The Council agreed and approved the signing of the minutes of the meeting held on 13th June 2023 as a true record.

**6. To Invite Members of the Public to speak on Matters Regarding and Affecting the Parish**

There were no members of the public present.

**7. To receive an update on the plans for Remembrance Day**

District Councillor Morgan provided an update on the plans for Remembrance Day, which would proceed as usual.

**8. To receive an update on the recent Quarry Liaison Committee meeting**

The Council received an update on the recent Quarry Liaison Committee meeting which was held on 22nd August. There were no representatives from Rivenhall Parish nor Witham Town Council present. The only issue raised was that of the height of the excavated and processed material which was attributed to a downturn

in the market. Work was underway on constructing the (below-surface level) embankment for the new A12.

**9. To receive an update on the VAS signs**

The Clerk reported that the final legal agreement with Essex County Council for the erection of the signs had been received this week, and a quotation for the installation of the posts was due Friday.

**10. To receive a financial statement as of 30<sup>th</sup> June 2023**

The Council received and approved a financial statement as of 30th June 2023 including detailed income and expenditure, budget comparisons and a bank reconciliation supported by a bank statement, showing total funds as £8,515.31.

**11. To Consider Whether to Comment on Planning Application Application No: 23/00757/FUL for the conversion of outbuilding to dwelling, alterations to the outbuilding including changes in materials, fenestration and the removal of the link from the outbuilding to the existing workshop/garage at proposed dwelling At Homefield House Witham Road Little Braxted**

The Council agreed to support this application, subject to the occupation of the new dwelling was linked by legal agreement to the occupation of the existing Homefield House.

**12. To Approve the Following Payments**

The Council approved following payments

<b>Document Reference</b>	<b>Payable To</b>	<b>In Respect of</b>	<b>£</b>
811	Suffolk Association of Local Councils	Internal Audit Fee	£255.60
812	Maldon District Council	Speedcheck	£24.32
813	H Bendall	Litterpicking	£61.22
814	G N Mussett	Clerk's Salary	£146.12
815	H Bendall	Litterpicking	£75.81
816	G N Mussett	Clerk's Salary	£146.12
817	Wessex Medical	New Defibrillator Pads	£54.00

**13. Closure**

The meeting was closed at 7.16pm.