



## Little Braxted Parish Council

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### **Minutes of the Meeting of Little Braxted Parish Council held at the Braxted Bakery on Tuesday 14<sup>th</sup> November 2023 at 7.00pm.**

**Present:** Councillors: Barke, French and Yeates

**Also present:** District Councillor Morgan

In the absence of the Chairman, Cllr Barke was elected as Chairman for this meeting.

**1. Apologies for absence**

Apologies for absence had been received from Cllr Speakman..

**2. To Co-Opt a Councillor**

There were no persons standing for co-option as a Councillor.

**3. Declarations of Interest**

No Members declared any interests in matters on the agenda.

**4. To Consider any requests from Members for Dispensations**

There were no requests from Members with pecuniary interests for dispensations to enable them to participate on the item in which they have a pecuniary interest.

**5. To Agree and Approve the Minutes of the Meeting held 5<sup>th</sup> September 2023**

The Council agreed and approved the signing of the minutes of the meeting held on 5<sup>th</sup> September 2023 as a true record.

**6. To Invite Members of the Public to speak on Matters Regarding and Affecting the Parish**

District Councillor Morgan reported that Maldon District Council was looking to save £600,000 from its budget by 2025.

**7. To receive a financial statement as of 30<sup>th</sup> September 2023**

8. The Council received and approved a financial statement as of 30<sup>th</sup> September 2023 including detailed income and expenditure, budget comparisons and a bank reconciliation supported by a bank statement, showing total funds as £7,752.12.

**9. To Consider Whether to Comment on the Following Planning Applications**

a) **Application No. 23/01039/HOUSE PP-12556352 for a proposed single storey side extensions to existing outbuilding, including a link to**

**existing dwelling. Conversion of outbuilding. Side extension to form open sided structure. Single storey rear extension. Single storey side and rear extension to form link between host dwelling and existing annexe/car port. Addition of balcony at first floor. Construction of canopies to the exterior. Addition of hardstanding. Alterations to fenestration at Little Braxted House, Braxted Road**

The Council agreed to support this application.

- b) Application No.23/01003/FUL PP-12537975 for a proposed change of use of an ancillary storage shed workshop into a key worker family dwelling. Alterations to the outbuilding including changes in materials and fenestration at land at Homefield House Witham Road**

The Council agreed to support this application subject to a Section 106 Agreement linking the occupation of the new dwelling with that of Homefield House.

#### **10. To Consider Whether to Use a .gov Domain Name**

The Council agreed to sign up to use a .gov domain name and email address at a cost of £99 per annum.

#### **11. To Approve the Following Payments**

The Council approved following payments

| <b>Document Reference</b> | <b>Payable To</b>        | <b>In Respect of</b>                | <b>£</b> |
|---------------------------|--------------------------|-------------------------------------|----------|
| 818                       | H Bendall                | Litterpicking - September           | £61.22   |
| 819                       | G N Mussett              | Clerk – September                   | £146.12  |
| 820                       | HMRC                     | Tax/PAYE                            | £158.40  |
| 821                       | Community Action Suffolk | Website Hosting                     | £60.00   |
| 822                       | Wessex Medical           | Defibrillator Pads                  | £54.00   |
| 823                       | Sign Trade Supplies      | Post Clamps for VAS signs           | £25.81   |
| 824                       | Royal British Legion     | Wreath for Remembrance Day          | £28.99   |
| 825                       | Maldon District Council  | Speedchecks                         | £48.65   |
| 826                       | Screwfix                 | Worm Post Clamps for VAS Signs      | £38.98   |
| 827                       | Mondy Ironmongers        | Padlocks for VAS Signs              | £37.98   |
| 828                       | S P Bardwell             | Installation of posts for VAS Signs | £1296.00 |
| 829                       | G N Mussett              | Clerk – October                     | £146.12  |

|     |                               |  |         |
|-----|-------------------------------|--|---------|
| 830 | H Bendall                     | Litterpicking – October                | £61.22  |
| 831 | S P Bardwell                  | Erection of VAS Signs onto posts       | £144.00 |
| 832 | Screwfix                      | Sacks for Litterpicking                | £22.77  |
| 833 | Amazon                        | Printer Ink                            | £69.90  |
| 834 | Goodlife Countryside Services | Gardening maintenance of War Memorial  | £420.00 |
| 835 | Goodlife Countryside Services | Gardening maintenance of Village Green | £450.00 |

## 12. Clerks Report

### a) VAS Signs

The Clerk reported that the VAS signs were in position and working and that the first statistics from the signs would be available shortly.

### b) Annual Salary Award

The Clerk reported that the annual national pay award had just been settled, backdated to 1<sup>st</sup> April 2023, at the equivalent of just over 10% and would be implemented from November.

## 13. Closure

The meeting was closed at 7.16pm.