



Minutes of the Meeting of Little Braxted Parish Council held in The Braxted Bakery, Witham Road, Little Braxted on Tuesday 27th March 2018 at 7.00pm.

Present: Councillors: Barke, Dobie and Speakman

Also Present: District Councillor Bass

1. Apologies for absence

There were apologies for absence from Cllrs Bendall and Chapman.

2. Declarations of Interest

No Members declared any interests in matters on the agenda.

3. To Consider any requests from Members for Dispensations

There were no requests from Members with pecuniary interests for dispensations to enable them to participate on the item in which they have a pecuniary interest.

4. To Agree and Approve the Minutes of the Meeting held 30th January 2018

The Council agreed and approved the minutes of the meeting held on 30th January 2018 as a true record.

5. To Invite Members of the Public to speak on Matters Regarding and Affecting the Parish

District Councillor Bass reported that Parish Councils would no longer receive paper copies of planning applications.

6. To Consider Whether to Continue Investigating the Provision of Limited Low-Cost Housing and, if Agreed, to Select a Partner Housing Association

The Council agreed to continue investigating the provision of limited low-cost housing and selected as its partner Hastoe Housing Association. The Rural Community Council of Essex had suggested that Hastoe Housing, with its ability to tailor schemes to suit local circumstances, would be a good partner for the Council.

7. To Receive an Update on the Implementation of the General Data Protection Regulations

The Council received an update on the implementation of the General Data Protection Regulations and agreed to appoint Maldon District Council's Data Protection Officer as its Data Protection Officer. The Clerk reported that he had undertaken an audit of the Council's data handling procedures and that all those currently on the email circulation list would be asked to reaffirm their agreement to receive communications from the Parish Council. In addition there would be a more

rigorous policy implemented regarding deletion of emails, to reduce the number held on the system.

8. To Approve the Investigations into, and the Potential Production of a Commemorative Booklet, those Remembered on the War Memorial

The Council approved the investigations into, and the potential production of a Commemorative Booklet, those remembered on the War Memorial. Funding for the project was to be by way of grant applications.

9. To Receive an Update on the Provision of a Permissive Cycleway in Little Braxted Lane, Rivenhall, and Agree to Pursue this Outstanding Matter

The Council noted that as part of the planning conditions attached to the quarry at Colemans Farm, there was to be a permissive cycleway in Little Braxted Lane, Rivenhall, and agreed to pursue this outstanding matter.

10. To receive a financial statement as of 28th February 2018

The Council received a detailed financial statement as of 28th February 2018 including income and expenditure to date, a comparison against budget, and a bank reconciliation which showed £5,878.98 as the Council's balances which included £972.00 held on behalf of the Neighbourhood Watch Scheme..

11. To Approve the following payments:-

a) The Council approved the following payments:-

Document Reference	Payable To	In Respect of	£
477	G N Mussett	ICO Annual Registration Fee	£35.00
478	H Bendall	Litterpicking - February	£45.60
479	H Bendall	Litterpicking – March	£55.50
480	G N Mussett	Clerk's Salary – February plus January back-pay	£123.20
481	G N Mussett	Clerk's Salary – March	£122.80
482	HMRC	PAYE/NI	£107.20

b) The Council noted that Cheque No. 505 has been cancelled as the recipient has waived the sum due.

12. Clerks Report

The Council were advised that there had been no further correspondence regarding the application to Awards4All for the Royal Wedding Commemoration.

The Clerk reported that he raised, at the recent Highways presentation, the question of the outstanding HGV weight signage in Witham Road by the Schoolhouse, and Highways failure to take up the offer of funding from the Parish Council.

13. Closure

The meeting was closed at 7.55 p.m.