



## Little Braxted Parish Council

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**Minutes of the Meeting of Little Braxted Parish Council held in The Braxted Bakery, Witham Road, Little Braxted on Tuesday 29<sup>th</sup> August 2019 at 7.00pm.**

**Present:** Councillors: Barke, Bendall, French and Speakman

**Also present:** Thirteen members of the public

**1. Apologies for absence**

Apologies for absence had been received from Councillor Mills.

**2. Declarations of Interest**

No Members declared any interests in matters on the agenda.

**3. To Consider any requests from Members for Dispensations**

There were no requests from Members with pecuniary interests for dispensations to enable them to participate on the item in which they have a pecuniary interest.

**4. To Agree and Approve the Minutes of the Meeting held 11<sup>th</sup> June 2019**

The Council agreed and approved the signing of the minutes of the meeting held on 11<sup>th</sup> June 2019 as a true record.

**5. To Invite Members of the Public to speak on Matters Regarding and Affecting the Parish**

Members of the public asked that the Council re-run the Housing Needs Survey.

**6. To Consider Whether The Council Publish Recordings of Its Meetings**

The Council agreed not to record nor publish recordings of its meetings.

**7. To Consider Re-Consulting on Housing Needs**

The Council agreed not to re-consult on Housing Needs at this time but to undertake a further survey should a rural exception site become available.

**8. To Agree to Appoint a Traffic Management Company to Undertake the Road Closures on Remembrance Day and to Review the Future Organisation of the Remembrance Day Service**

The Council agreed to:-

- a) appoint a Traffic Management Company to undertake the road closures on Remembrance Day

- b) re-charge Great Braxted and Wickham Bishops Parish Councils on a pro-rata basis based on numbers on the electoral roll
- c) Engage with volunteers to staff the event
- d) and to review the future organisation of the Remembrance Day service after this year's service

**9. To Note the Impending Closure of Essex Infonet and Agree an Alternative Website Host**

The Council noted the impending closure of Essex Infonet and agreed:-

- a) to authorise the Clerk to seek quotations for a new website host, with the proviso that the Clerk can easily update the site without further fees, and that the storage capacity is sufficient for future needs.
- b) apply for a .gov.uk website address
- c) agree to fund the first year's advance payment from reserves

**10. To Consider Whether to Host a Regular Highways meeting at which County Councillor Durham may be present**

The Council agreed to host a quarterly Highways meeting at which County Councillor Durham may be present.

**11. To Adopt the Model Financial Regulations, as Adapted for This Council, Issued by NALC in July 2019**

The Council agreed to adopt the Model Financial Regulations, as adapted for this Council, issued by NALC in July 2019.

**12. To receive a financial statement as of 31<sup>st</sup> July 2019**

13. The Council received and approved a financial statement as of 31<sup>st</sup> July 2019 including detailed income and expenditure, budget comparisons and a bank reconciliation supported by a bank statement, showing total funds as £29,968.20.

**14. To Approve the following payments:-**

The Council approved the following payments made between meetings:-

<b>Document Reference</b>	<b>Payable To</b>	<b>In Respect of</b>	<b>£</b>
567	H Bendall	Litterpicking June	£52.00
568	G N Mussett	Clerk's Salary June	£125.15

The Council approved the following payments:-

<b>Document Reference</b>	<b>Payable To</b>	<b>In Respect of</b>	<b>£</b>
569	Maldon District Council	Election Fees	£69.15
570	Great Braxted Memorial Pavilion Committee	Donation to Fete	£41.67
571	Maldon District Council	Election Fees	£69.15

### **15. Clerks Report – for Information**

a) Highway Issues – bridge repairs

The Clerk reported that the internal wrangling between sections of Essex County Council Highways had been resolved and that he was awaiting a confirmation of the date for the start of the works.

b) Additional Weight/Width Restriction Signage, Witham Road

The Clerk advised that County Councillor Durham had invited the Council to resubmit its previously rejected application to the Local Highways Panel for additional weight/width restriction signage and he had done so.

### **16. Closure**

The meeting was closed at 8.00 p.m.