

**Minutes of the Meeting of Little Braxted Parish Council held virtually on
Tuesday 29th September 2020 at 7.00pm.**

Present: Councillors: Barke, Bendall, French Mills

In the absence of the Chairman Councillor Barke took the Chair

1. Apologies for absence

Apologies for absence had been received from Councillor Speakman.

2. Declarations of Interest

No Members declared any interests in matters on the agenda.

3. To Consider any requests from Members for Dispensations

There were no requests from Members with pecuniary interests for dispensations to enable them to participate on the item in which they have a pecuniary interest.

4. To Agree and Approve the Minutes of the Meeting held 26th May 2020

The Council agreed and approved the signing of the minutes of the meeting held on 26th May 2020 as a true record.

5. To Receive and Note the External Audit Report for 2019/20 – attached

The Council received and noted the External Audit Report for 2019/2020 had no matters to be discussed.

6. To Receive a Financial Report and Note the Current Financial Situation for 2020/2021 (attached)

The Council received a financial report showing income, expenditure and a budget analysis to 21st September and noted the current financial situation showing a balance of £5,024.96.

7. To Approve the Following Payments

The Council approved the following payments made between meetings:-

Docu ment Referenc e	Payable To	In Respect of	£
610	G N Mussett	Clerk's Salary May	£93.95
611	H Bendall	Litterpicking May	£50.10
612	H Bendall	Litterpicking June	£41.60
613	G N Mussett	Clerk's Salary June	£93.95
614	HMRC	PAYE/NI	£189.20

615	H Bendall	Litterpicking July	£41.60
616	G N Mussett	Clerk's Salary July	£93.95
617	PKF Littlejohn	External Audit Fee	£240.00
618	G N Mussett	Clerk's Salary August	£93.95
619	H Bendall	Litterpicking August	£50.10

8. To note the draft arrangements for Remembrance Sunday

The Council noted the draft arrangements for Remembrance Sunday.

9. To Note the Completion of the National Pay Award Negotiations and to Agree to Pay the New Rates from 1st April 2020

The Council noted the completion of the national pay award negotiations and agreed to pay the new rates from 1st April 2020, with a corresponding percentage increase for the litterpicker.

10. Closure

The meeting was closed at 7.11pm